

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

**Regular Meeting – May 3, 2012
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988**

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Present were: Mr. Ward, Mrs. Knight, Mr. Parisio, Mr. Geiger, and Mr. Munguia.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Bill Shively.

2. AGENDA/MINUTES

- 2.1 Approve Minutes for the Regular Meeting of April 5, 2012. Mr. Ward moved, seconded by Mr. Geiger, to approve the Minutes for the Regular Meeting of April 5, 2012. The motion passed unanimously with 5 yes votes.
- 2.2 Approve Agenda for May 3, 2012. President Parisio noted that under Item 7.6, a correction needed to be made for the day of the WIS Graduation. It should be on Thursday, not Tuesday. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Agenda for May 3, 2012, with the correction noted above. The motion passed unanimously with 5 yes votes.

3. PUBLIC COMMENTS – Mrs. Shelley Amaro addressed the Board as a parent. She stated that she was proud of our District, both as a teacher and a parent. There was an article in today’s Enterprise Record talking of the demise of the PVHS marching band. They don’t have the numbers needed in the high school band because of the lack of foundation feeder programs. She wanted to give “kudos” to Willows Unified for being able to support our band and music programs since Chico is a much larger town than Willows and they are not able to keep their music program afloat. She said she is very proud of our district.

4. REPORTS

4.1 Employee Associations (WUTA & CSEA) – No report from either unit.

4.2 Principals

(WCHS) – No report

(WHS) Mr. Smith reported:

- Mr. Smith gave a handout to the Board of upcoming activities.
- He stated that the majority of the STAR Testing was finished and is looking forward to the results. He commended Ms. Steele on a good job as the site testing coordinator.

(WIS) Mr. Sailsbery reported:

- He commented that WIS is also wrapping up the STAR Test and that everything went well. He is hoping for good results.
- On May 10th Cindy Kampf will come to the WIS campus to follow up on the training to see if the staff is improving and feeling more comfortable with EDI.
- “Change Brings Opportunity at WIS.” This topic is being discussed at staff meetings with the major changes going into effect next year; the fifth grade moving to Murdock and Mr. Bazan’s moving to the high school. They are discussing many items, including recess before lunch and the implementation of EDI. They are committed to make WIS better for both the students and staff.
- Open House will be on May 24th and Graduation will be on June 7th.

(MES) Ms. McLaughlin reported:

- She reported that everyone was working hard on the STAR tests. She commended Connie Funke for doing an excellent job with the organization of the materials for the testing at Murdock.
- She shared a letter she received from the U.S. Dept. of Interior. The Sacramento National Wildlife Refuge recognized MES teacher, Jill Egly, for her commitment and outstanding support to the California Federal Junior Duck Stamp Program. She will be invited to a recognition ceremony for her work in wildlife conservation.

- She will be attending a Transitional Kindergarten Training tomorrow and is looking forward to it since we are launching this program in the fall.

4.3 Director of Business Services – No report

4.4 Director of Categorical Programs – Mrs. Perez addressed the Board:

- She stated that the 2011/12 Consolidated Application for Funding Categorical Aid Programs (Part II), was on the Consent Calendar for their approval tonight. She asked the Board if they had any questions and also stated that the format of the report had changed due to a new reporting system (CARS – California Application Reporting System). The information is very similar to what has been reported in the past.

4.5 Director of Transportation/Facilities Operations - Dr. Geivett reported since Mrs. Taylor was ill.

- He stated that Mrs. Taylor told him we would have a bright shiny new bus for the next school year. Mr. Geiger asked to have Mrs. Taylor investigate the cost of air conditioning for the new bus. Dr. Geivett said he would relay that request to Mrs. Taylor.

4.6 Superintendent – Dr. Geivett reported:

- He will be meeting with Steven Rudy after the May Revise to discuss budget options. Ms. Skala has also been discussing budgeting for next year with Dr. Geivett, and as always, is well ahead of the game which is very helpful. Updated enrollment and staffing projections need to be reviewed and adjusted for the budget. In June, he will bring the proposed budget to the Board for approval.
- Ms. Skala is doing very well – she spent a few hours in the office last Monday. She will retire, but hasn't handed in her official letter yet. We will fly her position on both Ed-Join and Ed Cal and are hopeful to fill that position by early summer. Ms. Skala still wants to help out when she can.
- STAR Testing has gone very well. He gave thanks to Janet Perez, the District's testing coordinator, for her organization of the testing, as well as to everyone who is taking the testing seriously – administrators, staff, and students. He is hopeful for successful results.
- Dr. Geivett also wanted to commend Steve Sailsbery for his efforts during the last three days in working with his staff to look into how they can improve WIS for the students and staff with the upcoming changes. He mentioned that all the administrators and staff members are continuously looking into how to improve our schools in order to produce successful students.
- He said the Board will be seeing an increased emphasis on technology in the classroom. Mrs. Perez previously reported to the Board that because of our PI status, we received \$100,000 to go to each of the three sites – Murdock, WIS, and WHS. To date, the money has been used to go towards *CA Treasures*, the Data Works contact for EDI, and now we need to update our technology in the classroom. Besides digital projectors, the District is looking into "Elmos", "Ladybugs" (document cameras), that are used to enhance the lessons being used in the classroom.
- Dr. Geivett addressed the proposed bond measure. While not promoting the bond, he has been meeting with key representatives of Willows to educate them about the bond process and the District's possible intent of proposing a bond to be placed on the November ballot. He has met with Vince Holvik, Willows mayor, and Jamie Millen of the Willows Chamber, and has meetings scheduled with Dalas Gunderson of Rotary, the Kiwanis Club, the Lions Club, and Mike Murray and Steve Soeth-County Supervisors. Dr. Geivett spoke briefly about the two opposing tax initiatives that may show up on the November ballot – the Governor's initiative and "Our Children-Our Future" (Molly Munger's Initiative). He gave a handout comparing the two to the Board and the public. Both initiatives will help alleviate our fiscal crisis in education. If both measures passed, only the one that won by the majority would go into effect. If both measures fail, school districts will be in dire, dire straits.

4.7 Governing Board Members

Mr. Munguia – No report

Mr. Ward:

- He shared information from Butte College that next Monday from 3:00 – 5:00 p.m. at the Civic Center, they will host a special planning forum for their future. Because of budget cuts, they are trying to have a strategic plan and educational master plan in place by December 2013. They are proposing to build a satellite campus either in Orland or Willows. Mr. Ward invited everyone to attend.

Mr. Geiger:

- Spring sports are in full swing and he has watched some softball games and track meets.
- He has also checked out some of the projects that are going to the fair. He encouraged everyone to support the fair since it does benefit the kids in our community; also, take time to look over the FFA exhibits.

- Ms. Samons and Mr. Xanthus just returned from the State Convention and Willows had three finalists. He also gave recognition to his nephew who placed second at the state level.

Mrs. Knight – No report

Mr. Parisio:

- He gave special recognition to Mrs. Egly for the special work she does with her field trips. He also said that she will be greatly missed in our district when she retires.
- He thanked Mr. Geiger for volunteering his time coaching softball with the little league teams.
- He thanked the staff for keeping our facilities and grounds looking great.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from Kurt and Pam Cundiff in the amount of \$500.00 to go towards the WHS Golf Program.
2. Accept donation from Willows Physical Therapy of an athletic taping table to the WHS Athletic Department.
3. Accept donation from Wal-Mart for school supplies.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #11-12-72 through #11-12-73 to attend school in another district for the 2011/12 school year.
2. Approve Interdistrict request for Student #12-13-14 to attend school in the WUSD for the 2012/13 school year.
3. Approve Interdistrict request for Student #12-13-36 to attend school in another district for the 2012/13 school year.
4. Approve 2012/13 textbook lists for all WUSD schools (MES, WIS, WHS, WCHS).
5. Approve the 2011/12 Consolidated Application for Funding Categorical Aid Programs (Part II).

C. HUMAN RESOURCES

1. Approve Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 4/4/12 through 4/25/12.
3. Approve ASB Quarterly Report for WHS.

Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar. Mr. Geiger publicly thanked the people responsible for donations listed in Item 5A #1-3. These donations help the kids in our district. He said that we live in a great community with people who donate either financially or with the gift of their time and all are very much appreciated. The motion passed unanimously with 5 yes votes.

6. **DISCUSSION/ACTION CALENDAR**

A. GENERAL

1. **(Action)** Approve the disposal of the attached list of obsolete electronic equipment from Willows High School Computer Lab. Mr. Geiger moved, seconded by Mrs. Knight, to approve the disposal of the list of obsolete equipment from the WHS Computer Lab. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve River Jim's Adventure Education overnight field trip to Stony Gorge Reservoir on May 17, 2012. Mrs. Knight moved, seconded by Mr. Geiger, to approve the River Jim's Adventure Education overnight field trip on May 17, 2012. The motion passed unanimously with 5 yes votes.
3. **(Information)** "Expect Success Camp" Presentation by Mary Davis (GCOE). Mrs. Davis addressed the Board. Mrs. Davis, GCOE After School Programs, gave a handout to the Board and public regarding this camp. It is funded partly by the After School Program and partly by the Packard Foundation who will be funding this program for the next five years. The target of this camp is to reach 160 children in Willows (K-8) and 160 children in Orland (K-8). There will be crafts, recreation, movement, and water games. There will also be hands on science experiments, math games, reading, writing and journaling. Principals are referring students who are behind in their grade level and want to get them excited about the camp. She shared that there has been a lot of research on low income

students and how vacations and extended times away from school affect the students' retention of past learning. She gave a handout that showed lower income students lost more grade level equivalency during the summer months in math and reading than middle income students. This creates a challenge and they are going to try and target the lower income student for their camp to help stop this summer slide. She appreciates the principals for working with her. Tom Torlakson, the California Superintendent of Public Instruction is highlighting Glenn County for this summer program. This summer many state officials and the Packard Foundation will be visiting Willows to look at the summer program and if it is successful, they will model the program to be used by the rest of the state. She has been working with Mr. Smith, WHS Principal, on an after school program for the high school and she will know on June 1st if they have funding. The K-8 Expect Success Camp will be held at WIS. She stated that 10 state-wide grants were awarded and Mrs. Davis wrote the grant for Glenn County. No action taken – information item only.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve prospective graduates from WIS. Mr. Geiger moved, seconded by Mrs. Knight, to approve the prospective graduates from WIS. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve prospective graduates from WHS. Mr. Geiger moved, seconded by Mrs. Knight, to approve the prospective graduates from WHS. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve prospective graduates from WCHS. Mrs. Knight moved, seconded by Mr. Geiger, to approve the prospective graduates from WCHS. The motion passed unanimously with 5 yes votes. Mr. Parisio congratulated all the graduates from WIS, WHS, and WCHS.
4. **(Action)** Approve Resolution No. 2011-12-14, Lincoln's Birthday Observance. Mr. Geiger moved, seconded by Mrs. Knight, to approve Resolution No. 2011-12-14. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution No. 2011-12-15, Decrease the Number of Certificated Employees due to a Reduction in Service and Direction to Administration to Give Affected Employees Notice. Mr. Munguia moved, seconded by Mr. Geiger, to approve Resolution No. 2011-12-15. Dr. Geivett commented that this was the last step in the layoff process. He stated he is hopeful to bring back as many employees as possible, but that will depend on the May Revise and our budget situation. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve Resolution No. 2011-12-16, Establishing May 9, 2012, as California Day of the Teacher. Mr. Ward moved, seconded by Mr. Geiger, to approve Resolution No. 2011-12-16. President Parisio read the resolution aloud. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve Resolution No. 2011-12-17, Classified Employees Week, May 20-26, 2012. Mr. Geiger moved, seconded by Mr. Munguia, to approve Resolution No. 2011-12-17. President Parisio read the resolution aloud. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
4. **(Action)** Approve employment of Certificated personnel for 2012/13. Mr. Geiger moved, seconded by Mr. Munguia, to approve the employment of Certificated personnel for 2012/13. The motion passed unanimously with 5 yes votes.
5. **(Action)** Approve employment of Classified and Confidential personnel for 2012/13. Mr. Munguia moved, seconded by Mr. Geiger, to approve employment of Classified and Confidential personnel for 2012/13. The motion passed unanimously with 5 yes votes.
6. **(Action)** Approve employment of Management personnel for 2012/13. Mrs. Knight moved, seconded by Mr. Geiger, to approve employment of Management personnel for 2012/13. The motion passed unanimously with 5 yes votes.
7. **(Action)** Ratify employment of Cody Pastorino (36 days), Derek Soeth (44 days), and Hunter Thompson (44 days) for Maintenance Dept. Summer Help (funded by Deferred Maintenance Fund). Mr. Ward moved, seconded by Mr. Munguia, to approve the employment of the above listed individuals for Maintenance Dept. Summer Help (funded by Deferred Maintenance Fund). The motion passed unanimously with 5 yes votes.
8. **(Action)** Approve reassignment of Ron Bazan from WIS/MES Assistant Principal to WHS Assistant Principal for the 2012/13 school year. Mr. Geiger moved, seconded by Mrs. Knight, to approve the reassignment of Ron Bazan from WIS/MES Assistant Principal to WHS Assistant Principal for the 2012/13 school year. Mr. Geiger wished Mr. Bazan the best. The motion passed unanimously with 5 yes votes.

9. **(Action)** Approve Dean of Students, K-8, job description. Dr. Geivett explained that this is a new job description for a new position, an entry level administrative position. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Dean of Students, K-8, job description. The motion passed unanimously with 5 yes votes.
10. **(Action)** Approve posting of advertisement for Dean of Students, K-8, for the 2012/13 school year. Mr. Munguia moved, seconded by Mrs. Knight, to approve the posting of the advertisement for the Dean of Students, K-8 position, for the 2012/13 school year. Dr. Geivett commented that with Mr. Bazan transferring to the high school, it leaves a vacancy both at WIS and MES. This position would not be paid at the Assistant Principal level, but a lower level which would be more consistent with an “entry-level” position. The motion passed unanimously with 5 yes votes.

D. BUSINESS SERVICES

1. **(Action)** Approve Agreement for Architectural Services between WUSD and Paul Lieberum for GCOE Daycare Remodel. Mr. Geiger moved, seconded by Mr. Munguia, to approve the agreement for architectural services between WUSD and Paul Lieberum for the GCOE Daycare Remodel. Dr. Geivett stated this is for the 600 wing at Murdock Elementary School. Mr. Geiger thanked Mat Amaro for his time and work he has put in towards this project. He also said it is good for the District to bring in the added revenue that would come with this project. Mr. Parisio commented that although the contract is between WUSD and Mr. Lieberum, he understood that this expense would be paid for by GCOE. Dr. Geivett stated that Mr. Amaro and Mr. Lieberum have been working on this project which started with the 700 wing and now has been moved to the 600 wing. Pending approval from Mary Viegas (GCOE), WUSD will be reimbursed by GCOE for this expense through their monthly rental rate. The motion passed unanimously with 5 yes votes.

PUBLIC HEARING: In accordance with Education Code §42103, a Public Hearing will be conducted at this time to allow public input; discuss proposed uses of the funding and approve/disapprove use of funding on the budget trailer bill (SBX 3 4) Flexibility Transfers for State Categoricals on the Tier III list. President Parisio opened the hearing at 8:07 p.m. No comments were made. President Parisio closed the hearing at 8:08 p.m.

2. **(Action)** Approve receipt of flexibility transfers as prescribed by the budget trailer bill (SBX 3 4) approved February 20, 2009 to be used to meet other educational purposes. Mrs. Knight moved, seconded by Mr. Geiger, to approve receipt of flexibility transfers as prescribed by the budget trailer bill (SBX 3 4). Dr. Geivett explained that as of January 2012, AB 189 requires a separate public hearing be held for State Categoricals on the Tier III list to give the public an opportunity to give input to the Board prior to the approval of the District’s budget. The motion passed unanimously with 5 yes votes.

7. ANNOUNCEMENTS

- 7.1 The next Regular Board Meeting will be held on June 21, 2012, at 7:00 p.m. at the Willows Civic Center.
- 7.2 May 16, 17, and 18 are district-wide furlough days.
- 7.3 May 16-20, 2012 is the Glenn County Fair. The Educators’ Hall of Fame Ceremony will take place on Saturday, May 19th at 8:00 a.m. in the Flaherty Hall.
- 7.4 May 24, 2012 at 6:30 p.m. is the WIS Open House.
- 7.5 May 28, 2012 is a district-wide holiday (Memorial Day).
- 7.6 The following is a list of the dates and times for graduations:

Willows Community High School	Wed., June 6, 2012	10:00 a.m.	WHS Cafeteria
Willows Intermediate School	Thurs Tues., June 7, 2012	7:30 p.m.	WHS Football Field
Willows High School	Fri., June 8, 2012	7:30 p.m.	WHS Football Field

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM - None

At 8:12 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio stated he will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:24 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential
- 9.3 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:49 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1 Update was given to the Board.

Item 9.2: Update was given to the Board.

Item 9.3: The Board authorized the release of three (3) temporary certificated employees at the end of the 2011/12 school year.

11. **ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.